

THE PATH TO ACCREDITATION

We are happy to hear that you are interested in joining NCCER's network of craft training and assessment programs! To help ease you through the accreditation process, we have created a step-by-step path explaining everything you need to know about becoming accredited. Simply follow the path below to get started!



INTERESTED IN OFFERING NCCER PROGRAMS?



START THE CONVERSATION

Our Workforce Development department is happy to walk you through the process and share best practices that can help you determine how to best build your program.

In addition to these flowcharts, please reference NCCER's Accreditation Guidelines for more detailed information on how to become accredited.

APPLICATION PROCESSING

1. Attend Master Trainer and Administrator Class if applying to become an assessment center. Attend Master Trainer class if applying to be a training sponsor.
2. Submit self-assessment (*within 2-3 weeks of class*).
3. NCCER reviews self-assessment and asks questions if needed (*allow 2-3 weeks*).
4. Approval — you are now in Candidate status!

PHASE
02



4-6 WEEKS



2-3 WEEKS

PHASE
01

APPLICATION SUBMISSION

1. If you don't have an NCCER Registry System login, create one to access the application in the next step.
2. Decide what type of accreditation suits your needs. There are two primary types of NCCER accreditation - one to offer NCCER training and another to offer assessments. If want to pursue both types, you must apply for an assessment center accreditation first.
3. Complete and submit the application for accreditation. (*Important: The person who fills out the application must be the one to register for class in Step 6.*)
4. NCCER reviews the application (*allow 2 weeks*).
5. Upon approval, pay the application fee.
6. Register for Master Trainer Class. If you are applying to become an assessment center, you must also register for the Administrator Class. (*Note: There may be a 2-3 month wait for open classes.*)
7. NCCER confirms your class registration within 24-48 hours.

CANDIDATE STATUS

1. Train and certify personnel who are overseeing the program.
2. Begin your program! Start training or using assessments and submit completions. If interested, you may now:
 - Order material from Pearson for training curriculum or from NCCER for assessments.
 - If you are an Training Sponsor Candidate, you may now register training units and/or schools to become Accredited Training and Education Facilities under your sponsorship.
 - Continue onto Phase 5 to pursue a second accreditation.
 - Pursue a crane-related endorsement if you are an Assessment Center Candidate.
3. NCCER schedules audit.

PHASE
03



6 MONTHS

INITIAL AUDIT

1. NCCER performs your program(s) audit.
2. If needed, address non-conformance issues.
3. Audit closed.

PHASE
04



6 MONTHS

YOU ARE ACCREDITED!



CONGRATULATIONS, YOU NOW ARE AN ACCREDITED TRAINING SPONSOR OR ASSESSMENT CENTER!