

# ONLINE CERTIFICATION TRAINING PROGRAMS



## WHAT CAN I EXPECT?

### Sponsor Representative and Secondary Sponsor Representative

We're excited to announce we have made some changes to help reduce training requirements and save you time!

These new services are now available in our online Learning Management System (LMS).

[CLICK HERE TO SEE OUR NEW COURSE OFFERINGS](#)

## Certification Information for Sponsor Representatives

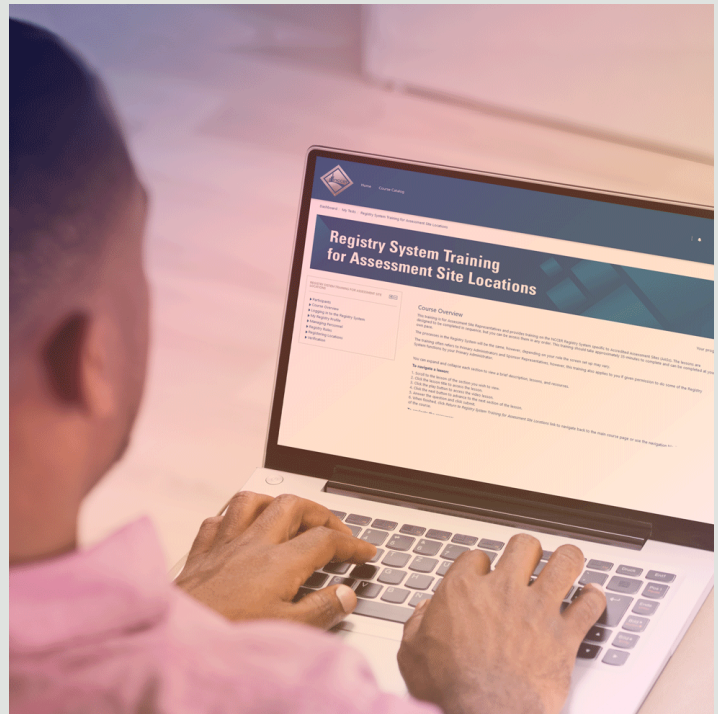
Individuals who have completed a certification program in the NCCER LMS will receive a certificate that validates their program completion.

The instructions on the certificate direct the individual to provide a digital/paper copy of the certificate to their Sponsor Representative or Secondary Sponsor Representative.

Once you have received this certificate, you will submit a Registration of Curriculum Certifications via the Registry System followed by assigning the appropriate permissions in the Testing System.

**The following programs will result in a certificate of completion:**

- ICTP for Craft Professionals\*
- Abbreviated Instructor Certification Training Program for Certified Educators or for re-certification
- Curriculum Performance Evaluator Certification Training Program
- Module Test Proctor Certification Training Program



## IMPORTANT INFORMATION: \*ICTP for Craft Professionals

Instructor Trainees are required to complete a 10-minute presentation as part of their program. The Instructor Trainee is directed to contact the Sponsor Representative to schedule a time to present. This presentation can be evaluated by the Sponsor Representative, Secondary Sponsor Representative, or a non-expired Master Trainer.

- Provide instructor trainee with their instructions
- Allow them time to prepare their 10-minute presentation
- Complete the Presentation Evaluation Form as they present to you
- If approved, keep a copy of the Presentation Evaluation Form for audit.

You must review the **Performance Review Resources** document that can be found [HERE](#) before completing the evaluation.

